

Melina Jimenez

MPJimenez@ufl.edu • Gainesville, FL

TEACHING EXPERIENCE

Associate Instructional Professor at the University of Florida English Language Institute. *2022 – present*

- Teach IEP courses: *Reading Writing, Listening Speaking, Grammar, Grammar for Writing*
- Teach workshops: UF Warrington College of Business MIB MSM MSMAR International Communication Workshops; UF Warrington College of Business ISOM Fall Workshops
- Teach special program course: STEP: Professional Communication, Capstone Support Project PEER, KSPO/TRSM, Sociology and Criminology & Law, Architecture and Sustainability course

Instructor for the UF Honors Program, IDH2952 – (Un)commons Arts

- *Musical storytelling with Taylor Swift and other iconic female artists*, with Caroline Carter and Karina LaRubbio, Spring 2024

Instructor for the UF Honors Program, IDH2930 – (Un)commons Reads

- *Howl's Moving Castle: How the Ordinary Subverts the Extraordinary*, with Julianna del Cañal, Spring 2024
- *Love in the Ruins: The Dystopian Irony of Utopias*, with Sierra Sanne, Fall 2023
- *Bring Your Own Graphic Novel*, with Cody Paddack, Spring 2023
- *Good Omens*, Fall 2022
- *A Beautifully Foolish Endeavor*, Spring 2022
- *An Absolutely Remarkable Thing*, Fall 2021

Lecturer at the University of Florida English Language Institute. *2011 - 2022*

Adjunct Lecturer for the University of Florida English Language Institute. *2006 - 2011*

Adjunct Lecturer for Santa Fe College. *2009 - 2011*

ADMINISTRATIVE EXPERIENCE, UF English Language Institute

- Listening/Speaking Interim Coordinator, *Summer B 2017; Summer B 2018*
- Publications and Communications Coordinator: ELI Weekly Newsletter, Student Voices, Official Website, Facebook page, Student Attendance Database, *January 2013 - December 2015*
- ELI Weekly Editor, *May 2011- December 2012*

ACADEMIC SERVICE, UF English Language Institute

- ELI Curriculum Review Committee Member:
 - Cumulative review, *2023*
 - Reading/Writing Curriculum Review, *2020-2021*
 - Listening/Speaking Curriculum Review, *2019*
 - Grammar Curriculum Review, *2018*
- ELI Professional Development Committee Member
 - Professional Development Days, *2024*
 - Virtual Professional Development Day, *2020*
 - Professional Development Week, *2018*

LEADERSHIP, UF English Language Institute

- Committee chair for Access, Belonging, and Engagement (ABE), *2023-2024*
- Diversity, Equity & Inclusion (DE&I), *2020-2021; 2022-2023*
- Promotion, Awards, Roles, Responsibilities, and Committees (PARRC) Committee, *2020 -2022*

- Merit Committee. *2014, 2018, 2021*
- Mission and Vision committee, *2020*
- Faculty Search Committee, *2013, 2017*
- Chair of CEA Subcommittee: Student Achievement, *2015*

ACADEMIC SERVICE, University of Florida

- Facilitator for the UF Changemakers' Program, Brown Center for Leadership & Service, *Spring 2024*
- Member of the UF Preservation of Historic Buildings and Sites Committee, *2016-2019; 2021-2024*
- Member of the UF College of Education Norman Hall Art & Display Committee, *2018-2019*

PROFESSIONAL ACTIVITIES

- Rater for SPEAK Test, *Fall 2022; Spring 2023; Fall 2023; Spring 2024*
- Reviewer for 2023 National Writing Contest: The Humanities and a Freer Tomorrow, National Council of Teachers of English (NCTE), *December 2023*
- Reviewer for 2023 EnglishUSA PDC, *December 2023*
- Reviewer for 2023 International Student Achievement Awards (ISAA) through the University of Florida International Center, *October 2023*
- Reviewer for 3 Minute Thesis (3MT) Presentation Competition, *November 2019; November 2020; October 2023*
- Reviewer for UF Graduate Student Research Day, *October 28, 2014; October 27, 2015; April 3, 2017; April 4, 2023*
- Reviewer for 2022 International Student Achievement Awards through the University of Florida International Center, *October 2022*
- Reviewer for 2022 National Writing Contest: Celebrating Black Writers, National Council of Teachers of English (NCTE), *August 2022*
- Reviewer for TESOL 2017 International Convention, *2016*

PROFESSIONAL DEVELOPMENT

Encouraging IEP Student Engagement Without Participation Grades—Workshop with Tate Quiñones and Christine Voigt, TESOL Annual Conference in Tampa, Florida, March 22, 2024

ChatGPT Panel Discussion – Presentation with Andy Mattingly (Embry-Riddle Aeronautical University), Angel Rios (Florida State University), and Thomas Dolce (University of Florida), FAIE Annual Conference in Tallahassee, Florida. February 16, 2024

Better Paragraphs, Better Writing: Helping Students Developing Their Writing Skills – Presentation with Olga Moody, FAIE Annual Conference in Daytona Beach, Florida. February 24, 2023

Grammar in Action: Big Homework – The CALT Report, Vol. 3, Issue 2, pp. 2-3, 7. December 2019

Teaching and assessing productive skills using rubrics – Presentation with Olga Moody and Zoe Witty, CALT 2019 in Missoula, Montana. September 28, 2019

Curriculum Mini-Makeover: Improving Presentation Assessment and Instruction – Presentation with Christine Voigt, FAIE Annual Conference in Miami, Florida. February 22, 2019

Organizing Your Semester Workshop, Passport to Great Teaching – University of Florida Center for Teaching Excellence. November 6, 2018

[International Students](#) Podcast – Teaching Beyond the Podium Podcast Series. August 2018

Sociocultural Analysis in the IEP Classroom – Presentation with Raquel Rojas and Patrick Klager. AMTESOL in Orange Beach, Alabama. February 12, 2016

Assessing Listening Comprehension and Summarizing Skills using Free Technology – Presentation with Thomas Dolce, Sunshine State TESOL in St. Petersburg, Florida. May 8, 2015

Collaboration in Real Time: Team Planning – Round Table Discussion with Thomas Dolce, Sunshine State TESOL in St. Petersburg, Florida. May 9, 2014

Utilizing Poster Presentations & Interviews to Increase Oral Presentation Skills – Presentation with Deborah Kellermann, SETESOL 2013 Conference in Myrtle Beach, South Carolina. November 10, 2013

Back to Basics: Creative and Useful Instructor-Created Assessments – SETESOL 2013 Conference in Myrtle Beach, South Carolina. November 9, 2013

Using Recordings and Rubrics to Improve Academic Presentations – Poster Presentation with Victoria Shelly, NAFSA 2012 Annual Conference & Expo in Houston, Texas. May 30, 2012

PROFESSIONAL DEVELOPMENT, UF English Language Institute

Listening in the Classroom Roundtable with Olga Moody, August 26, 2022

Leverage student experience and expertise for more exciting presentations with Jane Keeler, August 25, 2022

LS30 Process Presentations: Scaffolding for Increasing Complexity, November 9, 2018

Note-taking Progression, August 24, 2018

Course Grades and Student Achievement with Daryl Bish, Patrick Klager, & Christine Voigt, August 22, 2018

Scaffolding a reading/writing course to raise awareness of community issues, April 6, 2018

Communicative activity for low-advanced grammar class – Poster, March 23, 2018

Use of According to - ENC1102 and GW, June 9, 2017

RW40 Promotion: Does placement affect the outcome? August 24, 2017

Stick-to-it-iveness: Vocabulary for RW49, November 4, 2016

Focused Resource Instruction for Advanced UF ELI Students, August 27, 2013

Collaboration and Team Levels or Stop, Collaborate and Listen with Thomas Dolce, August 27, 2013

Listening Speaking Objective Coordination with Wesley Campbell, August 27, 2013

Note-taking: Strategies to Supplement the book with Thomas Dolce, June 14, 2013

How to Teach Articles, October 2012

How to Teach and Assess Presentations, August 31, 2012

WORKSHOPS AND CERTIFICATES

TESOL: ELT Leadership Management Certificate Program, July 2023

UF Certificate: Teaching for Inclusivity and Accessibility, Spring 2023

TESOL: Certificate and Badge for Separating Difference from Disability, Summer 2022

Course Arc: Principles of Instructional Design, Summer 2022

EDUCATION

M.A. Linguistics, University of Florida, December 2007

B.A. Linguistics, University of Florida, August 2005