

# Melina Jimenez

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MPJimenez@ufl.edu • Gainesville, FL

## EDUCATION

M.A. Linguistics, University of Florida, *December 2007*

B.A. Linguistics, University of Florida, *August 2005*

## TEACHING EXPERIENCE

Associate Instructional Professor at the University of Florida English Language Institute, *2022 – present*

- Teach IEP courses: Reading Writing, Listening Speaking, Grammar, Grammar for Writing
- Lead workshops: UF Warrington College of Business MIB MSM MSMAR International Communication Workshops; UF Warrington College of Business ISOM Fall Workshops
- Teach special program courses: STEP: Professional Communication, Capstone Support Project PEER, KSPO/TRSM, Sociology and Criminology & Law, Architecture and Sustainability course

Instructor for the UF Honors Program, IDH2952 – (Un)Common Arts

- *Taylor Swift and Art*, with Tate Quiñones and Alexandra Dill, Spring 2025
- *Musical storytelling with Taylor Swift and other iconic female artists*, with Caroline Carter and Karina LaRubbio, Spring 2024

Instructor for the UF Honors Program, IDH2930 – (Un)Common Reads

- *A Beautifully Foolish Endeavor* with Fabiola Vindas Montero, Spring 2025
- *An Absolutely Remarkable Thing*, with Ana Ferreira Fall 2024,
- *Howl's Moving Castle: How the Ordinary Subverts the Extraordinary*, with Julianna del Cañal, Spring 2024
- *Love in the Ruins: The Dystopian Irony of Utopias*, with Sierra Sanne, Fall 2023
- *Bring Your Own Graphic Novel*, with Cody Paddack, Spring 2023
- *Good Omens*, Fall 2022
- *A Beautifully Foolish Endeavor*, Spring 2022
- *An Absolutely Remarkable Thing*, Fall 2021

Lecturer at the University of Florida English Language Institute, *2011 - 2022*

Adjunct Lecturer for the University of Florida English Language Institute, *2006 - 2011*

Adjunct Lecturer for Santa Fe College. *2009 - 2011*

## ADMINISTRATIVE SERVICE, UF English Language Institute

- CEA Committee, *2025, 2015*
- Committee chair for Access, Belonging, and Engagement (ABE), *2023-2025*
- Promotion, Awards, Roles, Responsibilities, and Committees (PARRC) Committee, *2020 -2022*
- Merit Committee, *2014, 2018, 2021*
- Mission and Vision committee, *2020*
- Listening/Speaking Interim Coordinator, *Summer B 2017; Summer B 2018*
- Faculty Search Committee, *2013, 2017*
- Publications and Communications Coordinator: ELI Weekly Newsletter, Student Voices, Official Website, Facebook page, Student Attendance Database, *January 2013 - December 2015*
- ELI Weekly Editor, *May 2011- December 2012*

## ACADEMIC SERVICE, UF English Language Institute

- ELI Curriculum Review Committee Member:
  - Cumulative review, 2023
  - Reading/Writing Curriculum Review, 2020-2021
  - Listening/Speaking Curriculum Review, 2019
  - Grammar Curriculum Review, 2018
- ELI Professional Development Committee Member
  - Professional Development Days, 2024, 2020, 2018

## ACADEMIC SERVICE, University of Florida

- Member of the UF Preservation of Historic Buildings and Sites Committee, 2016-2019; 2021-2024

## PROFESSIONAL ACTIVITIES

- Website Coordinator, Florida Association of International Educators, *Spring 2025-Present*
- Rater for SPEAK Test, *Fall 2022 - Present*
- Reviewer for 2023 National Writing Contest: The Humanities and a Freer Tomorrow, National Council of Teachers of English (NCTE), *December 2023*
- Reviewer for 2023 EnglishUSA PDC, *December 2023*
- Reviewer for 2023 International Student Achievement Awards (ISAA) through the University of Florida International Center, *October 2023*
- Reviewer for 3 Minute Thesis (3MT) Presentation Competition, *November 2019; November 2020; October 2023*
- Reviewer for UF Graduate Student Research Day, *October 28, 2014; October 27, 2015; April 3, 2017; April 4, 2023*
- Reviewer for 2022 International Student Achievement Awards through the University of Florida International Center, *October 2022*
- Reviewer for 2022 National Writing Contest: Celebrating Black Writers, National Council of Teachers of English (NCTE), *August 2022*
- Reviewer for TESOL 2017 International Convention, 2016

## PROFESSIONAL DEVELOPMENT

*Around the Campfire, Across the Globe: Igniting Connections in International Education* – with Snow White, 2025 FAIE Annual Conference in Tampa, Florida. *February 21, 2025*

*Encouraging IEP Student Engagement Without Participation Grades*—Workshop with Tate Quiñones and Christine Voigt, TESOL Annual Conference in Tampa, Florida, *March 22, 2024*

*ChatGPT Panel Discussion* – Presentation with Andy Mattingly (Embry-Riddle Aeronautical University), Angel Rios (Florida State University), and Thomas Dolce (University of Florida), 2024 FAIE Annual Conference in Tallahassee, Florida. *February 16, 2024*

*Better Paragraphs, Better Writing: Helping Students Developing Their Writing Skills* – Presentation with Olga Moody, 2023 FAIE Annual Conference in Daytona Beach, Florida. *February 24, 2023*

*Grammar in Action: Big Homework* – The CALT Report, Vol. 3, Issue 2, pp. 2-3, 7. *December 2019*

*Teaching and assessing productive skills using rubrics* – Presentation with Olga Moody and Zoe Witty, CALT 2019 in Missoula, Montana. *September 28, 2019*

*Curriculum Mini-Makeover: Improving Presentation Assessment and Instruction* – Presentation with Christine Voigt, 2019 FAIE Annual Conference in Miami, Florida. *February 22, 2019*

*Organizing Your Semester Workshop, Passport to Great Teaching* – University of Florida Center for Teaching Excellence. *November 6, 2018*

[\*International Students\*](#) Podcast – Teaching Beyond the Podium Podcast Series. *August 2018*

*Sociocultural Analysis in the IEP Classroom* – Presentation with Raquel Rojas and Patrick Klager.  
AMTESOL in Orange Beach, Alabama. *February 12, 2016*

*Assessing Listening Comprehension and Summarizing Skills using Free Technology* – Presentation with  
Thomas Dolce, Sunshine State TESOL in St. Petersburg, Florida. *May 8, 2015*

*Collaboration in Real Time: Team Planning* – Round Table Discussion with Thomas Dolce, Sunshine State  
TESOL in St. Petersburg, Florida. *May 9, 2014*

*Utilizing Poster Presentations & Interviews to Increase Oral Presentation Skills* – Presentation with  
Deborah Kellermann, SETESOL 2013 Conference in Myrtle Beach, South Carolina. *November 10, 2013*

*Back to Basics: Creative and Useful Instructor-Created Assessments* – SETESOL 2013 Conference in  
Myrtle Beach, South Carolina. *November 9, 2013*

*Using Recordings and Rubrics to Improve Academic Presentations* – Poster Presentation with Victoria  
Shelly, NAFSA 2012 Annual Conference & Expo in Houston, Texas. *May 30, 2012*

### **PROFESSIONAL DEVELOPMENT, UF English Language Institute**

*Enhancing Student Support: A Conversation Starter* with Christine Voigt, *January 9, 2025*

*Listening in the Classroom Roundtable* with Olga Moody, *August 26, 2022*

*Leverage student experience and expertise for more exciting presentations* with Jane Keeler, *August 25, 2022*

*LS30 Process Presentations: Scaffolding for Increasing Complexity*, *November 9, 2018*

*Note-taking Progression*, *August 24, 2018*

*Course Grades and Student Achievement* with Daryl Bish, Patrick Klager, & Christine Voigt, *August 22, 2018*

*Scaffolding a reading/writing course to raise awareness of community issues*, *April 6, 2018*

*Communicative activity for low-advanced grammar class* – Poster, *March 23, 2018*

*Use of According to* - ENC1102 and GW, *June 9, 2017*

*RW40 Promotion: Does placement affect the outcome?* *August 24, 2017*

*Stick-to-it-iveness: Vocabulary for RW49*, *November 4, 2016*

*Focused Resource Instruction for Advanced UF ELI Students*, *August 27, 2013*

*Collaboration and Team Levels or Stop, Collaborate and Listen* with Thomas Dolce, *August 27, 2013*

*Listening Speaking Objective Coordination* with Wesley Campbell, *August 27, 2013*

*Note-taking: Strategies to Supplement the book* with Thomas Dolce, *June 14, 2013*

*How to Teach Articles*, *October 2012*

*How to Teach and Assess Presentations*, *August 31, 2012*

### **WORKSHOPS AND CERTIFICATES**

NAFSA: *F-1 Student Advising for Beginners*, *February 2025*

TESOL: *ELT Leadership Management Certificate Program*, *July 2023*

UF Certificate: *Teaching for Inclusivity and Accessibility*, *Spring 2023*

TESOL: *Certificate and Badge for Separating Difference from Disability*, *Summer 2022*

Course Arc: *Principles of Instructional Design*, *Summer 2022*